

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Closed Session Meeting  
November 24, 2025  
Municipal Center

Call to Order	The Champlin City Council met in a Closed Session and was called to order by Mayor Sabas at 5:00 p.m.
Roll Call	Present were Mayor Ryan Sabas and Councilmembers Jessica Tesdall (Ward 1), Tom Moe (Ward 2), and Tim LaCroix (Ward 4).
	Absent: none.
	Also present was City Administrator Jenny Max and City Attorney David Schaps.
Agenda	Motion by Councilmember LaCroix and seconded by Councilmember Moe to approve the agenda for the November 24, 2025 Closed Session Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, and LaCroix. Voting against: none. Motion carried.
	Mayor Sabas read a statement to close the meeting for further discussion and asked for a motion.
Motion	Motion by Councilmember Tesdall and seconded by Councilmember LaCroix to close the meeting. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe and LaCroix. Voting against: none. Motion carried.
City Administrator 6-Month Performance Review	In accordance with the City Administrator's Employment Agreement, the City Council will conduct six-month performance review of Jenny Max. This meeting will be closed pursuant to MN Statutes 13D.05, subd. 3(a).
	The City Council reviewed information submitted by City staff and discussed Ms. Max's performance to date. They also discussed changes to the City Administrator's Employment Agreement.
Motion	Motion by Councilmember LaCroix and seconded by Councilmember Moe to open the meeting. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Motion	Motion by Councilmember LaCroix and seconded by Councilmember Moe to approve the City Administrator's six-month performance review. Formal approval will take place at tonight's Council meeting.
Adjournment	The City of Champlin City Council adjourned the meeting at 6:02 p.m.

Attest:

Julie Tembreull  
Julie Tembreull, Executive Assistant/City Clerk

Ryan C. Sabas  
Ryan Sabas, Mayor

Ryan Sabas, Mayor