

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
November 10, 2025  
Municipal Center

Call to Order	The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Sabas at 6:01 p.m.
Pledge of Allegiance	The Pledge of Allegiance was recited.
Roll Call	<p>Present: Mayor Ryan Sabas and Councilmembers Tom Moe (Ward 2) and Tim LaCroix (Ward 4).</p> <p>Absent: Jessica Tesdall (Ward 1). There is a current vacancy in Ward 3.</p> <p>Also present were City Administrator Jenny Max, Finance Director Korrie Johnson, Community Development Director Scott Schulte, City Engineer Heather Nelson, City Planner Lexi Smith, and City Attorney Dave Schaps.</p>
Approval of Agenda (November 10, 2025) Motion	Motion by Councilmember LaCroix and seconded by Councilmember Moe to approve the agenda for the November 10, 2025, Regular Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approval of Minutes Motion	Motion by Councilmember LaCroix and seconded by Councilmember Moe to approve the minutes of the October 27, 2025, Worksession and October 27, 2025 Regular Session Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Ratification of Payments (November 10, 2025) Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve ratification of payments as submitted on November 10, 2025. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Announcements	<p>Mayor Sabas made the following announcements:</p> <ul style="list-style-type: none"><li>• A special meeting to conduct interviews for the vacant Ward 3 Councilmember seat will take place on November 17<sup>th</sup> at City Hall.</li><li>• A worksession, special closed session, and regular meeting will be held on Monday, November 24<sup>th</sup> at City Hall.</li><li>• Join us at the Mississippi Crossings Event Center on November 22<sup>nd</sup> and 23<sup>rd</sup> for Champlin's Annual Holiday Market. New this year, it's two full days (both Saturday and Sunday) from 10 a.m. to 4 p.m. Discover unique, handcrafted gifts.</li><li>• Are you decorating your home for the holidays? We invite you to join our holiday lights tour! Email <a href="mailto:recreation@ci.champlin.mn.us">recreation@ci.champlin.mn.us</a> with your name and address by December 1<sup>st</sup>. The interactive map will be available on our website throughout December, allowing residents to drive around town and experience a little holiday magic.</li><li>• Speaking of holiday magic, Christmas at the Crossings is on Friday, December 5<sup>th</sup>. Come experience this community tradition! Santa visits start at 4 p.m., followed by the official tree lighting ceremony at 6:30 p.m.</li><li>• Looking for the perfect gift for the fisherman in your family? For the first time, you can purchase Frostbite 500 tickets now! The annual trout ice fishing contest will take place on February 7, 2026, and registration is now open.</li></ul>
Presentation Thanking Veterans	<p><u>Special Presentations</u></p> <p>The City Administrator provided a presentation thanking employees who have served in the military.</p> <p>Mayor Sabas and the Council recognized and thanked those who have served in the military.</p>

Overview of Worksession Discussion	<p>The City Administrator provided a brief overview of the discussion that occurred earlier in the evening at the Council Worksession regarding:</p> <ul style="list-style-type: none"> <li>• The Council discussed the final budget and levy information in preparation for the December meeting, where both items will be considered for adoption.</li> <li>• Potential updates to the tobacco ordinance were discussed.</li> </ul> <p><u>Consent Agenda</u></p> <p>Mayor Sabas requested to pull Item 9.14, Approve Entering into a Joint Powers Agreement to Contract with an Outside Organization to Conduct an After Actions Review of the Response and Information Sharing Stemming from the Shooting that Took Place on June 14, 2025, from the Consent Agenda for further discussion.</p>
Approve Amendments to the Sick Leave Policy Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the proposed amendments to the Sick Leave Policy to ensure compliance with the upcoming MNPL law, recent legislative changes to the ESST law, and to incorporate best practices. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approve Compensation Study Proposal from Abdo Solutions Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve of Abdo Solutions' compensation study proposal. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Renew the Joint Powers Agreement (JPA) with the State of Minnesota for Membership in the Human Trafficking Investigators Task Force (MNHITF) Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve signing of the JPA and renewal of membership into the Human Trafficking Investigators Task Force. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Amendment to Data Storage Server Sharing and Governance Agreement Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to accept admittance of the Hennepin County Sheriff's Office into the Agreement for data storage. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approve Generator Replacement Quote for Public Safety Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the purchase of a new 230KW generator for the Public Safety/City Hall building at a cost of \$236,457 to be ordered in 2025 and delivered and paid for in 2026. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approve Generator Replacement Quote for Public Works Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the purchase of a new 100KW generator for Public Works at a cost of \$230,465 to be ordered in 2025 and delivered and paid for in 2026. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approve Generator Replacement Quote for Water Treatment Plant 1 Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the purchase of a new 750KW generator for Water Treatment Plant 1, to be ordered in 2025 and delivered and paid for in 2026 at a total cost of \$386,961. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approve Minnesota Paid Leave (MNPL) Policy Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the proposed Minnesota Paid Leave (MNPL) Policy to ensure compliance with legislative changes and incorporate recognized best practices. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.
Approve Purchase of New Pickup Truck for Utilities Department Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the purchase of a new pickup truck for the Utilities Department at a cost of \$51,244.35 to be ordered in 2025 and delivered and paid for in 2026. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.

Automated License  
Reader (ALPR) Biennial  
Audit  
Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to accept ALPR audit results. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.

Resolution Accepting the  
Feasibility Study and  
Ordering the Public  
Hearing for the 2026  
Street and Utility Project  
Improvement Project No.  
22604  
Resolution 2025-58

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Accepting the Feasibility Study and Ordering the Public Hearing for the 2026 Street and Utility Project, Improvement Project No. 22604

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 10<sup>th</sup> day of November 2025.

Resolution Accepting the  
Feasibility Study and  
Ordering the Public  
Hearing for the Valley  
Forge Lane  
Reconstruction,  
Improvement Project No.  
22603  
Resolution 2025-59

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Accepting the Feasibility Study and Ordering the Public Hearing for the Valley Forge Lane Reconstruction, Improvement Project No. 22603

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 10<sup>th</sup> day of November 2025.

Approve Decision to Not  
Waive Statutory Tort  
Liability Limits for the  
City of Champlin  
Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 for the City of Champlin. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.

Approve Entering into a  
Joint Powers Agreement  
to Contract with an  
Outside Organization to  
Conduct an After Actions  
Review of the Response  
and Information Sharing  
Stemming from the  
Shooting that Took Place  
on June 14, 2025  
Motion

Mayor Sabas stated that he has received questions and wanted to state that there will be a joint press release between Champlin and Brooklyn Park that will be available tomorrow at 8 a.m. on the City's website and social media.

Motion by Councilmember LaCroix and seconded by Councilmember Moe to approve entering into a Joint Powers Agreement to contract with an outside organization to conduct an after actions review of the response and information sharing stemming from the shooting that took place on June 14, 2025. Voting in favor were Mayor Sabas, Councilmembers Moe and LaCroix. Voting against: none. Motion carried.

Open Forum  
No comments.

#### New Business

Resolution Approving Lot  
Split and Conveyance of  
Property Located at 12650  
Elm Creek Crossing to  
Three Rivers Park District

City Planner Smith stated that in 2022, the City of Champlin acquired the property at 12650 Elm Creek Crossing as part of the City's goal to establish a greenway along the Elm Creek Corridor. The acquisition was funded through the Outdoor Heritage Conservation Partners Legacy Grant Program. A small portion of the property, approximately 4,653.6 square feet, lies west of Elm Creek Crossing, separated from the main parcel by the roadway. All other property along the Elm Creek Corridor on the west side of the roadway is owned by Three Rivers Park District (TRPD). TRPD has requested that this portion of land be transferred to their ownership. To facilitate this transfer, a lot split is required to divide the land.

Maggie Heurung, TRPD, explained that this land transfer would provide a clear boundary and make it easier for the City and TRPD to maintain their land. She commented that the land would remain as open space as it has in the past.

The City Planner advised of a recent land acquisition that TRPD obtained in 2024 and noted that this sliver of land would make all the land on the west side of Elm Creek Crossing under TRPD ownership.

Councilmember Moe noted a structure that was on the property when it was acquired in 2024 and asked if TRPD would be removing that structure.

Ms. Heurung replied that the home has already been moved and is listed for sale through the company that moved the home.

Councilmember LaCroix commented that this would make sense and is another step as they continue to preserve the Elm Creek watershed through the area.

Mayor Sabas expressed thanks to the TRPD for the work it does in Champlin and the surrounding communities.

#### Resolution 2025-60

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Approving Lot Split and Conveyance of Property Located at 12650 Elm Creek Crossings to Three Rivers Park District

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 10<sup>th</sup> day of November 2025.

#### Waive First Reading, Conduct Second Reading and Adopt Ordinance Amending Chapter 46 – Solid Waste

Finance Director Johnson stated that the City has historically offered a “garbage hold” or “snowbird” service to qualifying properties, which suspended solid waste fees for a minimum of four weeks. She explained that this is not allowed by Hennepin County or the garbage hauler, and therefore, a change is necessary to the ordinance.

Mayor Sabas commented that this gives him pause, as this was previously offered to residents, but recognized that they learned that even though the City was pausing, the cost was then being passed to the other residents. He recognized that it is out of the control of the City, as the County and hauler do not allow this.

Councilmember Moe asked if a resident could cancel their service if they would not be at their property for six months.

Finance Director Johnson replied that would not be an option.

City Administrator Max stated that if the property has been deemed uninhabitable by the City, there would be an exception for that.

Councilmember LaCroix recognized that organics and recycling are outside of the control of the City, but perhaps when they negotiate the next trash hauler, they could discuss this topic.

Finance Director Johnson confirmed that the contract was just negotiated through 2029, but noted that she would include that in future discussions.

#### Ordinance No. 920

Councilmember LaCroix introduced the following ordinance, waiving the first reading, conducting the second reading, and moving its adoption:

An Ordinance Amending Chapter 46 Solid Waste

The motion for the adoption of the ordinance was duly seconded by Councilmember Moe, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said ordinance was passed this 10<sup>th</sup> day of November 2025.

Waive the First Reading,  
Conduct Second Reading,  
and Adopt Interim  
Ordinance Providing for  
Special Elections to Fill  
Certain Vacancies in  
Elected Offices at Times  
Other than the Regular  
City General Election

City Administrator Max stated that on October 27<sup>th</sup>, the City Council accepted the resignation of Councilmember Nate Truesdell, declared a vacancy on the City Council, and established a date for a Special Election to fill the remaining term of Councilmember Truesdell's seat. The City is currently in the process of filling the vacancy by appointment, with interviews scheduled for November 17<sup>th</sup>. The appointment will run until May 12, 2026, when a special election will then take place in Ward 3. The special election will be held to fill the remaining term from May 2026 – December 31, 2028. When a Special Election is called to be held at a time other than the General Election, an ordinance must be passed by the City Council to establish the Special Election date.

Mayor Sabas commented that the Council will follow an appointment process to fill the vacant seat. Interviews will be held next week in anticipation of having the person join the Council at the first meeting in December. He noted that the person would serve until the special election, and following the election, the person elected would join the Council. He explained that this appointment and special election process were necessary because of the amount of time remaining in the term.

Ordinance No. 921

Councilmember Moe introduced the following interim ordinance, waiving the first reading, conducting the second reading, and moving its adoption:

An Interim Ordinance Providing for Special Elections to Fill Certain Vacancies in Elected Offices at Times Other Than the Regular City General Election

The motion for the adoption of the interim ordinance was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said interim ordinance was passed this 10<sup>th</sup> day of November 2025.

Adjournment

The Champlin City Council adjourned the regular meeting at 6:31 p.m.

  
Ryan Sabas, Mayor

Attest:

  
Julie Tembreull, Executive Assistant/City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-58  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING THE FEASIBILITY STUDY AND ORDERING THE  
PUBLIC HEARING FOR THE 2026 STREET & UTILITY PROJECT, IMPROVEMENT  
PROJECT NO. 22604**

WHEREAS, pursuant to Resolution No. 2025-39, adopted on August 11th, 2025, a Feasibility Study has been prepared by WSB to report whether the proposed street improvements for 2026 Street & Utility Project, Improvement Project No. 22604, consisting of:

<u>Street Name</u>	<u>Segment</u>
Revere Lane	Dayton Road to Revere Court
Revere Lane	Revere Court to West River Parkway
Revere Court	Revere Lane to Cul-de-sac
West River Parkway	Belle Aire Court to Sunrise Lane
West River Parkway	Sunrise Lane to Pilgrim Court
West River Parkway	Pilgrim Court to Mead Street
Belle Aire Court	West River Parkway to Cul-de-sac
Pilgrim Court	West River Parkway to Cul-de-sac
Sunrise Lane	Dayton Road to West River Parkway
Mead Road	Dayton Road to West River Parkway
Independence Avenue	Trussel Avenue to Cul-de-sac
Elm Creek Circle	Trussel Avenue to Ghostley Lane
Ghostley Lane	Elm Creek Circle to Cul-de-sac
Ghostley Lane	Lowell Road to Elm Creek Circle
Lowell Road	Ghostley Lane to Cul-de-sac
Lowell Road	Ghostley Lane to End of Pavement
Independence Avenue	Hayden Lake Road to 124th Avenue
Independence Avenue	124th Avenue to Independence Court
Independence Court	Independence Avenue to Cul-de-sac
124th Avenue	Independence Avenue to Hillsboro Avenue
Hillsboro Avenue	Hayden Lake Road to 124th Circle
Hillsboro Avenue	124th Circle to 124th Avenue
Hillsboro Avenue	124th Avenue to Cul-de-sac
124th Circle	Hillsboro Avenue to Cul-de-sac
Hillsboro Avenue	White Oaks Trail to Hillsboro Court
Hillsboro Avenue	Hillsboro Court to Jefferson Circle

Hillsboro Court  
Jefferson Circle

Hillsboro Avenue to Cul-de-sac  
Hillsboro Avenue to Cul-de-sac

is feasible, and

WHEREAS, the Feasibility Study is necessary to assess the street rehabilitative work to the adjacent benefitting properties, and

WHEREAS, project costs are identified to be financed by assessment to the benefitting properties and Capital Improvement Funds, Sanitary Sewer Funds, Water Funds, Stormwater Fund, Street Light Funds, and Special Assessments, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible, and

WHEREAS, the City Council will consider the improvement of this project for the 2026 Street & Utility Project, Improvement Project No. 22604 on the above-mentioned areas, in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvements pursuant to Minnesota State Statutes, Chapter 429, and

WHEREAS, the City Council is in receipt of the report from WSB, regarding this project as feasible, necessary, cost effective, and estimates the cost of \$4,246,900, and

NOW, THEREFORE BE IT RESOLVED, by the Champlin City Council, that a Public Hearing will be held at the Municipal Center on November 24th, 2025, at 6:00 p.m. for the purpose of reviewing Improvement Project No. 22604, and the Clerk shall give mailed and published notice of such hearing and improvements as required by law.

FURTHER BE IT RESOLVED BY THE Champlin City Council that the City Council will consider the improvements of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$4,246,900.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 10th day of November 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk



Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-59  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING THE FEASIBILITY STUDY AND ORDERING THE  
PUBLIC HEARING FOR THE VALLEY FORGE LANE RECONSTRUCTION,  
IMPROVEMENT PROJECT NO. 22603**

WHEREAS, pursuant to Resolution No. 2025-39, adopted on August 11, 2025, a Feasibility Study has been prepared by WSB to report whether the proposed street improvements for Valley Forge Lane Reconstruction, Improvement Project No. 22603, consisting of Valley Forge Lane from French Lake Road to Dayton Road, is feasible, and

WHEREAS, the Feasibility Study is necessary to assess the street rehabilitative work to the adjacent benefitting properties, and

WHEREAS, project costs are identified to be financed by assessment to the benefitting properties and Municipal State Aid Funds, Sanitary Sewer Funds, Water Funds, Street Light Funds, and Special Assessments, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible, and

WHEREAS, the City Council will consider the improvement of this project for the Valley Forge Lane Reconstruction Project, Improvement Project No. 22603 on the above-mentioned areas, in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvements pursuant to Minnesota State Statutes, Chapter 429, and

WHEREAS, the City Council is in receipt of the report from WSB, regarding this project as feasible, necessary, cost effective, and estimates the cost of \$3,157,900, and

NOW, THEREFORE BE IT RESOLVED, by the Champlin City Council, that a Public Hearing will be held at the Municipal Center on November 24th, 2025, at 6:00 p.m. for the purpose of reviewing Improvement Project No. 22603, and the Clerk shall give mailed and published notice of such hearing and improvements as required by law.

FURTHER BE IT RESOLVED BY THE Champlin City Council that the City Council will consider the improvements of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement

pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$3,157,900.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 10th day of November 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-60  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION APPROVING LOT SPLIT AND CONVEYANCE OF PROPERTY  
LOCATED AT 12650 ELM CREEK CROSSING TO THREE RIVERS PARK DISTRICT**

**WHEREAS**, Three Rivers Park District requested a lot split to divide and convey a 4,653.6 square foot portion of the property at 12650 Elm Creek Crossing; and

**WHEREAS**, the lot split creates two parcels of record, legally described as follows (see attached survey):

**PARCEL A (CITY OF CHAMPLIN)**

That part of the Southeast 1/4 of the Southwest 1/4 of Section 24, Township 120, North Range 22, West of the 5th Principal Meridian described as follows:

Beginning at the Northeast corner of said Southeast 1/4 of the Southwest 1/4 of said Section 24; thence South along the East line of said Southeast 1/4 of the Southwest 1/4 to a point distant 53 rods North of the Southeast corner of said Southeast 1/4 of the Southwest 1/4; thence West a distance of 18.25 rods; thence North parallel with the East line of said Southeast 1/4 of the Southwest 1/4 to a point on the North line of said Southeast 1/4 of the Southwest 1/4 distant 18.25 rods West of the Northeast corner thereof; thence East along said North line to the point of beginning, County of Hennepin, State of Minnesota.

Which lies Northerly of a line drawn 40.00 feet parallel to and Northerly of the following described line:

Commencing at the intersection of the east line of the Southwest Quarter of the Southeast Quarter of Section 24, Township 120, Range 22, Hennepin County, Minnesota and a line drawn parallel with and distant 7.00 feet north of the south line of said Southwest Quarter of the Southeast Quarter; thence North 89 degrees 14 minutes 36 seconds West, assumed bearing along said line drawn parallel with and distant 7.00 north of the south line of the Southwest Quarter of the Southeast Quarter, 719.66 feet; thence northwesterly, 895.43 feet, along a tangential curve, concave to the northeast, having a radius of 700.00 feet and a central angle of 73 degrees 17 minutes 29 seconds, to the point of beginning of said line to be hereinafter described; thence North 15 degrees 57 minutes 07 seconds West, 1732.82 feet, and said line there terminating.

**PARCEL B (THREE RIVERS PARK DISTRICT)**

That part of the Southeast 1/4 of the Southwest 1/4 of Section 24, Township 120, North Range 22, West of the 5th Principal Meridian described as follows:

Beginning at the Northeast corner of said Southeast 1/4 of the Southwest 1/4 of said Section 24; thence South along the East line of said Southeast 1/4 of the Southwest 1/4 to a point distant 53 rods North of the Southeast corner of said Southeast 1/4 of the Southwest 1/4; thence West a distance of 18.25 rods; thence North parallel with the East line of said Southeast 1/4 of the Southwest 1/4 to a point on the North line of said Southeast 1/4 of the Southwest 1/4 distant 18.25 rods West of the Northeast corner thereof; thence East along said North line to the point of beginning, County of Hennepin, State of Minnesota.

Which lies Southerly of a line drawn 60.00 feet parallel to and Southerly of the following described line:

Commencing at the intersection of the east line of the Southwest Quarter of the Southeast Quarter of Section 24, Township 120, Range 22, Hennepin County, Minnesota and a line drawn parallel with and distant 7.00 feet north of the south line of said Southwest Quarter of the Southeast Quarter; thence North 89 degrees 14 minutes 36 seconds West, assumed bearing along said line drawn parallel with and distant 7.00 north of the south line of the Southwest Quarter of the Southeast Quarter, 719.66 feet; thence northwesterly, 895.43 feet, along a tangential curve, concave to the northeast, having a radius of 700.00 feet and a central angle of 73 degrees 17 minutes 29 seconds, to the point of beginning of said line to be hereinafter described; thence North 15 degrees 57 minutes 07 seconds West, 1732.82 feet, and said line there terminating.

**WHEREAS**, parcel A will remain owned by the City of Champlin and parcel B will be conveyed to Three Rivers Park District; and

**WHEREAS**, on October 20th, 2025 the Planning Commission held a public hearing regarding the request and unanimously recommended for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Champlin, that the request for a lot split and land conveyance be approved, subject to the following conditions:

1. All costs associated with the lot split and property transfer shall be the responsibility of Three Rivers Park District.
2. All necessary approvals from the Lessard-Sams Outdoor Heritage Council shall be obtained prior to finalizing.
3. The property shall be owned and maintained by Three Rivers Park District as part of the Elm Creek Park Reserve.
4. The lot split and deed shall be recorded with Hennepin County.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor

Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 10th day of November, 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk

Councilmember LaCroix introduced the following Ordinance, waiving first reading, conducting the second reading and moving its adoption:

**ORDINANCE NO. 920  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**ORDINANCE AMENDNG CHAPTER 46 SOLID WASTE**

Sec. 46-15. Definitions.

...  
~~*Garbage*~~*Refuse hold* means a temporary suspension of ~~all solid waste~~ refuse services for an extended period of time, ~~at minimum four consecutive weeks.~~  
...

Sec. 46-21. Placement of litter in receptacles.

(a) Persons placing litter in public receptacles or in authorized private receptacles shall do so in such a manner as to prevent it from getting out of the receptacle by reason of the elements.

Single-family through four-dwelling unit property owners/renters shall be required to use ~~refuse and recycling~~ collection containers provided for the disposal and collection of all refuse, recyclables, organic recyclables, and litter, ~~and garbage.~~

Property owners/renters in complexes greater than four dwelling units shall be required to place their refuse, recyclables, organic recyclables, and litter in a collection container substantially similar to the collection containers used for single-family through four-unit properties. A collection container shall be required for recyclables; however, they may use a one sort containers or two sort containers for recyclables.

Oversized items and extra pick-up orders may be set out next to the regular refuse and recycling collection container on a periodic basis as needed and only for a period of not more than 24 hours before the scheduled pick-up.

Sec. 46-49. Generally.

Every property shall in a sanitary manner, separate and dispose of solid waste that may accumulate upon the owner or occupants' property by entering into an agreement with a hauler or by arranging service through a city contract to provide

~~refuse and recycling~~ collection service in accordance with Minn. Stats. § 115A.941 - Solid Waste Required Collection, Chapter 443 - Rubbish Removal, and Hennepin County Ordinance 13.  
(Ord. No. 914, 5-27-2025)

Sec. 46-51. Generally.

(h) *Solid waste service rates.*

(3) Each residential customer will be charged a solid waste service charge regardless of whether they utilize the service. ~~Customers who apply for a hold and are approved by the city, shall receive a temporary suspension of all solid waste services and charges for a minimum of 30 days.~~ Customers shall receive a refuse hold if all of the following conditions are met:

- a. Property is deemed uninhabitable by the City.
- b. Minimum of three month suspension of service.
- c. Approved by the City.

Additions: Add

Deletions: ~~Delete~~

This ordinance shall become effective following its passage and publication as required by law.

The motion for the adoption of the ordinance was duly seconded by Councilmember Moe, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said ordinance was passed this 10th day of November 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following interim Ordinance, waiving first reading, conducting the second reading and moving its adoption:

**ORDINANCE NO. 921  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**AN INTERIM ORDINANCE PROVIDING FOR SPECIAL ELECTIONS TO FILL  
CERTAIN VACANCIES IN ELECTED OFFICES AT TIMES OTHER THAN THE  
REGULAR CITY GENERAL ELECTION**

The City Council of Champlin, Minnesota ordains:

**CHAPTER 2 – ADMINISTRATION; ARTICLE II – CITY COUNCIL; SECTION 2-23 –  
DATE OF ELECTION:**

**SUBSECTION 1. DEFINITIONS**

For the purposes of this ordinance, the following terms shall have the following meanings:

City. The City of Champlin, County of Hennepin, State of Minnesota.

**General Election.** A “general election” is an election held at regular intervals on a day determined by law or charter at which the voters of the state or any of its subdivisions choose by ballot public officials or presidential electors.

**Special Election.** A “special election” is an election held at any time to fill vacancies in public offices.

**Vacancy.** A vacancy occurs for the reasons stated in Minnesota Statute Section 351.02 or other state law.

**SUBSECTION 2. APPOINTMENT TO VACANCY**

Pursuant to Minnesota Statute § 412.02, subd. 2a, a person shall be appointed to fill the vacancy until the special election is held and the winner of the special election is qualified to take office.

**SUBSECTION 3. SPECIAL ELECTION TIMING**

If a vacancy occurs and a special election to fill the unexpired term is required pursuant to Minnesota Statute Section 412.02, subd. 2a, and the City Council determines it is in the best interest of the city to conduct a special election at a time other than the next



regular city election, then the special election must be held on one of the uniform election dates pursuant to Minn. Stat. 205.10, subd. 3a. The City Council has determined that a special election shall be held on May 12, 2026 to fill the unexpired term of Ward 3 Councilmember Nate Truesdell.

**SUBSECTION 4. SEVERABILITY**

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

**SUBSECTION 5. EFFECTIVE DATE**

This ordinance becomes effective upon passage and publication and will expire on December 31, 2026.

The motion for the adoption of the interim ordinance was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Moe and LaCroix, and the following voted against the same: none, whereupon said interim ordinance was passed this 10th day of November 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk