

Minutes of the Proceedings of the Economic Development Authority of the City of Champlin in the County of Hennepin and the State of Minnesota Pursuant to Due Call and Notice Thereof

Regular Meeting  
July 28, 2025  
Municipal Center

Call to Order	The Champlin Economic Development Authority met in Regular Session and was called to order by President Sabas at 5:30 p.m.
Pledge	The Pledge of Allegiance was recited.
Roll Call	Present were President Ryan Sabas and Commissioners Tom Moe and Nate Truesdell.  Absent: Commissioners Jessica Tesdall and Tim LaCroix.  Also present were Deputy Executive Director Jenny Max, Executive Director Scott Schulte, and City Planner Lexi Smith.
Agenda	Motion by Commissioner Moe and seconded by Commissioner Truesdell to approve the agenda for the July 28, 2025, Regular Meeting as presented. Voting in favor were President Sabas, Commissioners Moe and Truesdell. Voting against: none. Motion carried.
Minutes	Motion by Commissioner Truesdell and seconded by Commissioner Moe to approve the minutes of the January 13, 2025, EDA Regular Meeting as presented. Voting in favor were Commissioners Moe and Truesdell. Voting against: none. Motion carried. (President Sabas abstained)  Motion by Commissioner Truesdell and seconded by Commissioner Moe to approve the minutes of the May 12, 2025, Worksession, and May 27, 2025, Worksession meetings as presented. Voting in favor were President Sabas, Commissioners Moe and Truesdell. Voting against: none. Motion carried.  Motion by Commissioner Moe and seconded by Mayor Sabas to approve the minutes of the July 14, 2025, Closed Session meeting as presented. Voting in favor were President Sabas and Commissioner Moe. Voting against: none. Motion carried. (Commissioner Truesdell abstained)
<u>New Business</u>	
Approval of Funds for Small Area Plan in Conjunction with Hennepin County Planning Grant – Mississippi Crossings West	The City Planner reported that on March 24 <sup>th</sup> , the City Council passed a resolution of support for an application to Hennepin County's Planning Grant Program to fund a small area plan focused on the Mississippi Crossings West Area. Without a strategic plan, the area risks fragmented development that fails to meet community needs or leverage its proximity to the main Mississippi Crossings and the Mississippi River. The ideal outcome of the plan is to serve as a foundation for reforming land use and updating the City's Comprehensive Plan to guide smart and equitable development, while creating a well-connected space that serves all users. The EDA was made aware of this initiative at its May 27 <sup>th</sup> meeting. At that time, staff noted that a local match would be required and that a finalized scope of services would be brought forward for formal approval. Additionally, the EDA requested three additional properties to be included in the study area. As of the end of June, the County's Board officially approved the City's application and awarded a grant of \$50,000 to support this planning effort. Staff has worked with the County to interview and select a consultant, LHB.  Commissioner Truesdell acknowledged the work of staff to find and apply for the grant. He stated that he does support this action, noting the proximity to the Crossings and the river.  Commissioner Moe agreed and believed that it would be a great use of funds, especially with the receipt of the grant funds.
Motion	Motion by Commissioner Truesdell and seconded by Commissioner Moe to approve the allocation of \$17,500 to support the small area plan in partnership with Hennepin County and authorize staff to execute the contract with LHB and proceed with the project. Voting in favor were President Sabas, Commissioners Moe and Truesdell. Voting against: none. Motion carried.

Adjournment

The City of Champlin Economic Development Authority adjourned the meeting at 5:36 p.m.

  
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Ryan Sabas, President

Attest:

  
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Julie Tembreull, Executive Assistant/City Clerk