

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
August 11, 2025  
Municipal Center

Call to Order	The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Sabas at 6:00 p.m.
Pledge of Allegiance	The Pledge of Allegiance was recited.
Roll Call	Present: Mayor Ryan Sabas and Councilmembers Jessica Tesdall (Ward 1), Nate Truesdell (Ward 3), and Tim LaCroix (Ward 4).  Absent: Councilmember Tom Moe (Ward 2).  Also present were City Administrator Jenny Max, Director of Finance and Administrative Services Korrie Johnson, Community Development Director Scott Schulte, City Planner Lexi Smith, City Attorney Dave Schaps, and City Engineer Heather Nelson.
Approval of Agenda (August 11, 2025) Motion	Motion by Councilmember Truesdell and seconded by Councilmember LaCroix to approve the agenda for the August 11, 2025, Regular Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix. Voting against: none. Motion carried.
Approval of Minutes Motion	It was noted that two members of the Council were not present at the July 28 <sup>th</sup> meeting; therefore, the approval of minutes should be continued, as a majority vote of the Council is needed for adoption.
Ratification of Payments (August 11, 2025) Motion	Motion by Councilmember Truesdell and seconded by Councilmember LaCroix to table consideration of the July 28, 2025, Regular Session Meeting minutes to the August 25, 2025 Council meeting. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix. Voting against: none. Motion carried.
Announcements	Mayor Sabas made the following announcements: <ul style="list-style-type: none"><li>• Council Worksession – Monday, August 18<sup>th</sup> at 5:00 p.m. in the Parks and Public Works Building</li><li>• City Council Closed Session, Worksession, and Regular Meeting – Monday, August 25<sup>th</sup>, beginning at 5:00 p.m. in the Council Conference Room and at 6:00 p.m. in the Council Chambers</li><li>• A Special Primary Election will be held tomorrow, August 12<sup>th</sup>, to fill a vacancy in House District 34B, which includes part of southeast Champlin (Ward 4, Precinct 2 only). The polling location is Jackson Middle School, and polls will be open from 7:00 a.m. to 8:00 p.m. A Special General Election will be held on September 16<sup>th</sup>.</li><li>• You're invited to Dairy Queen on August 12<sup>th</sup> between 4 p.m. and 6 p.m. for a free Cone with a Cop. Come inside, say hi, and visit with your local Officers.</li><li>• The Mississippi Crossings Summer Series continues on Thursdays at 6 p.m. through August 21<sup>st</sup>. Join us for free live music and food trucks. Food trucks open at 5 p.m. and performances begin at 6 p.m.</li><li>• The Father Hennepin concert and fireworks event, featuring the Fabulous Armadillos, has been rescheduled for August 29<sup>th</sup>. Join us for a night of free live music, fireworks, and food trucks at Mississippi Crossings. Free shuttles will run from nearby parks.</li></ul>
Overview of Worksession Discussion	<p><u>Special Presentations</u></p> <p>The City Administrator provided a brief overview of the discussion that occurred earlier in the evening at the Council Worksession regarding:</p> <ul style="list-style-type: none"><li>• The Council continued its 2026 budget discussions, hearing presentations from the Police</li></ul>

Chief and City Engineer. She noted that the worksession will resume following this meeting to hear input from Public Works.

Consent Agenda

Approve an Extension to Continue Discussion of the Northwest Area Comprehensive Plan Amendment Motion

Motion by Councilmember LaCroix and seconded by Councilmember Truesdell to approve an extension of the continued discussion period for the Northwest Area Comprehensive Plan Amendment to September 9, 2025. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix. Voting against: none. Motion carried.

Enter into a Memorandum of Understanding (MOU) with the Anoka Police Department for Animal Impoundment and Rehousing Services Motion

Motion by Councilmember LaCroix and seconded by Councilmember Truesdell to direct staff to enter into an MOU between the City of Champlin and the City of Anoka for Animal Impound and Rehoming Services. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix. Voting against: none. Motion carried.

Resolution Approving Plans and Specifications and Order Advertisement for Bids for the Water Treatment Plant No. 1 Filter Bay Rehab, Improvement Project No. 22509 Resolution 2025-38

Councilmember LaCroix introduced the following resolution and moved its adoption:

A Resolution Approving Plans and Specifications and Order Advertisement for Bids for the Water Treatment Plant No. 1 Filter Bay Rehab, Improvement Project No. 22509

The motion for the adoption of the resolution was duly seconded by Councilmember Truesdell, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 11<sup>th</sup> day of August 2025.

Resolution Ordering a Feasibility Study for Valley Forge Lane Reconstruction and 2026 Street and Utility Project, Improvement Project No. 22603 and 22604 Resolution 2025-39

Councilmember LaCroix introduced the following resolution and moved its adoption:

A Resolution Ordering a Feasibility Study for Valley Forge Lane Reconstruction and 2026 Street and Utility Project, Improvement Project No. 22603 and 22604

The motion for the adoption of the resolution was duly seconded by Councilmember Truesdell, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 11<sup>th</sup> day of August 2025.

Open Forum

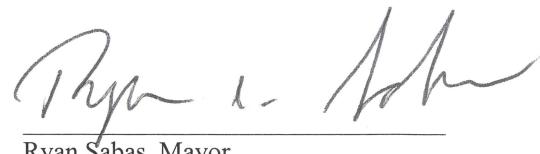
No comments.

Open Forum Response to Sally Balogi, Driveway and Dayton Road Concerns

The City Engineer stated that at the July 28, 2025, Open Forum, Sally Balogi of 501 West River Parkway addressed the Council with several concerns related to her property and the surrounding area, specifically her driveway condition and traffic on Dayton Road. Because Champlin did not have a driveway permit prior to 2023, improvements to individual driveways are not clearly recorded in City files. The files staff reviewed indicate the lot was platted in 1952, and the home was built under a 1959 permit. In 1983, the City completed a project installing the street, sewer, and water utilities, with assessments applied to parcels for the work. Assessment records show a charge for driveway and boulevard restoration, with an optional "extra" charge for driveway work. Records indicate the homeowner at the time was assessed the standard driveway and boulevard restoration and did not pay for the "extra", so it is assumed that restoration included bituminous in the right-of-way, as what is seen onsite today. Based on available records, the existing bituminous driveway appears to date back to 1983, making it 42 years old. For reference, new construction work is typically covered under a two-year warranty after final payment, well beyond the timeframe for this driveway. Hennepin County is currently conducting a corridor study for Dayton Road. Concept plans for this area include reconstruction of the roadway and installation of pedestrian facilities on both sides of the road. Design for this work will begin this fall, with an anticipated construction in 2028.

Adjournment

The Champlin City Council adjourned the regular meeting at 6:09 p.m.



Ryan Sabas, Mayor

Attest:



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Julie Tembreull, Executive Assistant/City Clerk

Councilmember LaCroix introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-38  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDER  
ADVERTISEMENT FOR BIDS FOR THE WATER TREATMENT PLANT NO. 1 FILTER  
BAY REHAB, IMPROVEMENT PROJECT NO. 22509**

WHEREAS, plans and specifications have been submitted for the Water Treatment Plant No. 1 Filter Bay Rehabilitation Project, Improvement Project No. 22509 and

WHEREAS, the project area consists of replacement and installation of anthracite and silica sand filter media, filter influent valves, filter effluent valve operating rods, blasting and recoating of concrete filter tanks and influent weirs, and replacement and installation of filter backwash nozzles, as needed.

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council that:

1. The plans and specifications for the above-mentioned area are hereby approved.
2. The City Clerk shall prepare and cause to be placed on the City website and in Quest Construction Bulletin, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall specify the work to be done and shall state the bids will be received by the Clerk until 10:00 a.m on September 11, 2025, at which time they will be opened electronically. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed as set forth in the instructions to bidders in compliance unless with requirements of electronic bidding and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5% (five percent) of the amount of such bid.

The motion for the adoption of the resolution was duly seconded by Councilmember Truesdell, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 11th day of August 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk

Councilmember LaCroix introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-39  
CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION ORDERING A FEASIBILITY STUDY FOR VALLEY FORGE LANE  
RECONSTRUCTION AND 2026 STREET AND UTILITY PROJECT, IMPROVEMENT  
PROJECT NO. 22603 AND 22604**

WHEREAS, a Feasibility Study is required to assess benefitting properties for street and utility improvements which include

Valley Forge Lane from French Lake Road to Dayton Road  
Revere Lane N from West River Pkwy to Dayton Road  
Revere Court N  
Belle Aire Court N  
Sunrise Lane N from Dayton Road to West River Pkwy  
Pilgrim Court N  
West River Pkwy from Belle Aire Court N to Mead Road  
Mead Road from West River Pkwy to Dayton Road  
Independence Ave N  
Elm Creek Circle N from Trussel Ave to Ghostly Lane N  
Ghostly Lane N  
Lowell Road  
Independence Ave N  
Independence Court N  
124th Ave N from Independence Ave to Hillsboro Ave N  
Hillsboro Ave N  
124th Circle N  
Hillsboro Ave N from White Oaks Tr N to Jefferson Hwy N  
Hillsboro Court N  
Jefferson Circle

and,

WHEREAS, the Council will consider the improvement of the above-mentioned project area in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota State Statutes, Chapter 429, and

WHEREAS, the street rehabilitation for the above-mentioned area is a benefit to the City, and

WHEREAS, the Champlin City Council would be interested in determining whether street improvements on residential streets within Valley Forge Lane Reconstruction and 2026 Street and Utility Project, Improvement Project No. 22603 & 22604, is feasible, and to estimate the cost.

NOW, THEREFORE, BE IT RESOLVED, by the Champlin City Council that the City Engineer is hereby directed to report to the Council with all convenient speed advising the Council in a preliminary way as to street rehabilitation on residential streets within Valley Forge Lane Reconstruction and 2026 Street and Utility Project, Improvement Project No. 22603 & 22604, is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in conjunction with some other improvement, and as estimated cost of the improvement as recommended.

The motion for the adoption of the resolution was duly seconded by Councilmember Truesdell, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Truesdell, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 11th day of August 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk