

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Worksession
January 13, 2025
Municipal Center

Call to Order

The Champlin City Council met in Worksession and was called to order by Acting Mayor Nate Truesdell at 6:00 p.m.

Roll Call

Present were Acting Mayor Nate Truesdell and Councilmembers Jessica Tesdall (Ward 1), Tom Moe (Ward 2), and Tim LaCroix (Ward 4).

Absent: Mayor Ryan Sabas.

Also present were City Administrator Bret Heitkamp, HR Generalist Kirsten McDermott, Finance Director Shelly Peterson, and City Attorney Dave Schaps.

Approval of Agenda
(January 13, 2025)
Motion

Motion by Councilmember Moe and seconded by Councilmember Tesdall to approve the agenda for the January 13, 2025 Worksession Meeting as presented. Voting in favor were Acting Mayor Truesdell, Councilmembers Tesdall, Moe, and LaCroix. Voting against: none. Motion carried.

Discuss Recruitment Plan
for City Administrator
Position

The HR Generalist stated that with the planned retirement of the City Administrator anticipated by the end of April or May of 2025, staff has developed recruitment and hiring documents for the Council to consider and reviewed that information with the Council.

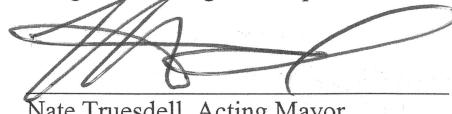
The Finance Director provided additional input on salaries and comparisons to other communities.

Council Consensus:

- The Council provided input on the plan to move forward with the recruitment of a City Administrator and the related timeline.

Adjournment

The Champlin City Council adjourned the regular meeting at 6:32 p.m.



Nate Truesdell, Acting Mayor

Attest:



Julie Tembreull, Executive Assistant/City Clerk