

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
January 27, 2025  
Municipal Center

Call to Order	The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Sabas at 7:00 p.m.
Pledge of Allegiance	The Pledge of Allegiance was recited.
Roll Call	Present: Mayor Ryan Sabas and Councilmembers Jessica Tesdall (Ward 1), Tom Moe (Ward 2), Nate Truesdell (Ward 3), and Tim LaCroix (Ward 4).  Absent: None.
	Also present were City Administrator Bret Heitkamp, Community Development Director Scott Schulte, Parks and Recreation Director Dan Glynn, City Attorney Dave Schaps, and City Engineer Heather Nelson.
Approval of Agenda (January 27, 2025) Motion	Motion by Councilmember Truesdell and seconded by Councilmember LaCroix to approve the agenda for the January 27, 2025, Regular Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell, and LaCroix. Voting against: none. Motion carried.
Approval of Minutes Motion	Motion by Councilmember LaCroix and seconded by Councilmember Tesdall to approve the minutes of the January 13, 2025 Worksession and January 13, 2025 Regular Session Meeting as presented. Voting in favor were Councilmembers Tesdall, Moe, Truesdell, and LaCroix. Voting against: none. Abstained: Mayor Sabas. Motion carried.
Ratification of Payments (January 27, 2025) Motion	Motion by Councilmember Moe and seconded by Councilmember Tesdall to approve ratification of payments as submitted on January 27, 2025. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell and LaCroix. Voting against: none. Motion carried.
Announcements	Mayor Sabas made the following announcements: <ul style="list-style-type: none"><li>• Council Worksession – Monday, February 10<sup>th</sup> at 6:00 p.m. in the Council Conference Room</li><li>• City Council Meeting – Monday, February 10<sup>th</sup> at 7:00 p.m. in the Council Chambers</li><li>• Expedition Yeti starts this Thursday, January 30<sup>th</sup>. This free winter activity involves exploring a new park each week and solving a weekly riddle. Ready to go on the annual hunt? Visit our website and download the official answer sheet and get started.</li><li>• The Front Door Grant is a new program that was designed to assist property owners with exterior improvements. If you're a Champlin homeowner looking to upgrade your curb appeal, this might be what you need to unlock your home's potential. Applications are available on our website.</li><li>• Registration is now open for the 2025 trout ice fishing contest, now called the Frostbite 500. The 6<sup>th</sup> annual winter event will take place on February 8, 2025, from 8 a.m. to 11 a.m., weather permitting. Visit our website to purchase tickets.</li><li>• We've been fortunate to have a long-term, dedicated, and extraordinary City Administrator in Bret Heitkamp. After 38 years of unwavering service and tremendous contributions to the City of Champlin, he is retiring later this year. We are incredibly grateful for everything Bret has done, he is an icon in Champlin, and his legacy will undoubtedly have a lasting impact on our community. With that said, we're ready to announce an opening for the position of City Administrator and invite qualified candidates to visit our website to learn more and apply by February 12<sup>th</sup>. This is a fantastic opportunity for a qualified individual to make a significant impact while leading a dedicated team committed to the success and prosperity of Champlin. We look forward to hiring someone who can build upon the strong foundation Bret Heitkamp has established. Bret, congratulations, thank you, you will be missed by all. With that said, you're not done yet, and we still have a lot to accomplish over the next few months together.</li></ul>

Community Recognition Statement – Mayor Sabas

Presentation from the Champlin Dayton Athletic Association for User Fee and Park Preserve Donations

Overview of Worksession Discussion

Approve Home-Based Massage Business/Therapist License Motion

Approve 2025 Pay Equity Report Motion

Approve Resolution Restricting Parking on Goose Lake Parkway Resolution 2025-11

Special Presentations

Mayor Sabas recognized Mr. Jim Merkl, long-time business owner of the Champlin Sinclair station, who recently passed away noting that Champlin Sinclair is the oldest business in Champlin.

The Parks and Recreation Director provided background information on the City's partnership with the Champlin Dayton Athletic Association (CDAA) and its annual contribution to the City which is split between user fees and a Park Reserve donation. He stated that this year CDAA is donating an additional \$21,216 to the Park Reserve Fund for capital park improvements.

Mayor Sabas recognized the contribution that CDAA provides to the City and its youth.

John Whalen and members of the Champlin Dayton Athletic Association (CDAA), presented their annual checks for the user fees and Park Reserve donation. They expressed appreciation for the continued partnership with the City.

The City Administrator provided a brief overview of the discussion that occurred earlier in the evening at the Council Worksession regarding:

- The Council discussed the potential implementation of a City Council Code of Conduct as a continuation of the review of policies that has occurred this past year. The Council requested one more review before bringing it forward for formal adoption.

Consent Agenda

Councilmember Moe requested to pull Item 9.3, Approve Resolution Restricting Parking on Goose Lake Parkway, from the Consent Agenda for further discussion.

Motion by Councilmember Truesdell and seconded by Councilmember Tesdall to approve the home-based massage business/therapist license for Dot Hanna at Rooted, LLC., located at 10939 Quebec Avenue N. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell and LaCroix. Voting against: none. Motion carried.

Motion by Councilmember Truesdell and seconded by Councilmember Tesdall to approve the 2025 Pay Equity Report and direct staff to submit the report to the State of Minnesota by the required deadline. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell and LaCroix. Voting against: none. Motion carried.

Councilmember Moe recognized the upcoming road construction planned for the summer and asked if there has been discussion about the field use at Highpoint Park next summer.

The City Engineer stated that staff are currently working on plans for the road reconstruction and the Parks and Recreation Director has been part of that process. She stated that Goose Lake Parkway is planned to be fully accessible during the project and the contractor would not be allowed to use the parking lot of the park for staging or storage. She stated that the Parks and Recreation Director is considering limiting the activity in the park because of the equipment that will be in the area. She explained that there currently is not space to park on the roadway and therefore this resolution is a formality of using MSA dollars on the project.

Councilmember Moe commented that the parking lot is very small and on nights when there are multiple games occurring, there is parking taking place on that road. He suggested that perhaps the use of the ball field is limited during that time of construction.

The City Administrator commented that they would likely only schedule one game per night, as the problems with parking often occur when there are multiple games.

Mayor Sabas asked what the plan would be outside of the construction, as there would continue to be no parking on the roadway and there is not adequate parking within the lot for the activity that typically occurs from games.

The City Engineer stated that will continue to be a discussion with Parks staff.

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Restricting Parking on Goose Lake Parkway

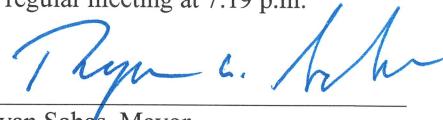
The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of January 2025.

Open Forum

No comments.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:19 p.m.



Ryan Sabas, Mayor

Attest:



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Julie Tembreull, Executive Assistant/City Clerk

Councilmember Moe introduced the following Resolution and moved its adoption:

**RESOLUTION NO. 2025-11**  
**CITY OF CHAMPLIN**  
**COUNTY OF HENNEPIN**  
**STATE OF MINNESOTA**

**RESOLUTION RESTRICTING PARKING ON GOOSE LAKE PARKWAY**

WHEREAS, S.A.P. 193-121-001 is the reconstruction of Goose Lake Parkway from Elm Creek Parkway to Hazelwood Ln, in the City of Champlin, Minnesota, and

WHEREAS, the "City" will be expending State Funding for the improvement to this street, and

WHEREAS, the proposed improvements do not provide adequate width for parking on either side of the street; and approval of the proposed construction as a Municipal State Aid Street project must therefore be conditioned upon certain parking restrictions.

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council that the "City" will prohibit the parking of motor vehicles on Goose Lake Parkway from Elm Creek Parkway to Hazelwood Ln, at all times.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 27th day of January 2025.

*Ryan Sabas*

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Ryan Sabas, Mayor

ATTEST:

*Julie Tembreull*

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Julie Tembreull, Exec. Asst./City Clerk