

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Worksession  
May 12, 2025  
Municipal Center

Call to Order

The Champlin City Council met in Worksession and was called to order by Mayor Ryan Sabas at 5:00 p.m.

Roll Call

Present were Mayor Ryan Sabas and Councilmembers Jessica Tesdall (Ward 1), Tom Moe (Ward 2), Nate Truesdell (Ward 3) and Tim LaCroix (Ward 4).

Absent: None.

Also present were City Administrator Bret Heitkamp, Community Development Director Scott Schulte, Environmental Specialist Steven Touney, and City Attorney Dave Schaps.

Approval of Agenda  
(May 12, 2025)  
Motion

Motion by Councilmember Truesdell and seconded by Councilmember Moe to approve the agenda for the May 12, 2025, Worksession Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Truesdell and LaCroix. Voting against: none. Motion carried.

Discuss Revisions to  
Chapter 46 – Solid Waste

The Environmental Specialist stated that the City of Champlin is subject to Hennepin County Ordinance 13, which regulates the separation of mixed recyclables and organic material from solid waste generators. The Minnesota Pollution Control Agency, in its Metropolitan Solid Waste Management Policy Plan and mandated by Minnesota Statute, section 115A.551, subdivision 2a, requires a goal to recycle 75 percent by weight of total solid waste generation by December 31, 2030, for Hennepin County. Ordinance 13 requires solid waste source separation and requires cities to adopt an ordinance to ensure the collection of mixed recyclables at both single-family and multifamily homes. However, the City must only ensure curbside collection of mixed recyclables, including organic material service to residential households that are single-family through fourplex, and may service homes greater than fourplex. Ordinance 13 requires the City to make curbside collection of organic materials available to single-family through four-place homes that receive curbside collection of mixed recyclable service.

Council Consensus:

- This item was primarily informational for the City Council. No specific action taken.

Study Presentation,  
Review, and Discussion of  
the Northwest Area  
Moratorium

Community Development Director Scott Schulte stated that in January of 2025, the City of Champlin adopted a six-month moratorium on five properties totaling approximately 19 acres in the northwest portion of the city, generally located south of French Lake Road and north of the Reserve at Elm Creek neighborhood. The moratorium or development “timeout” is to allow City staff time to evaluate several key development-related constraints and ensure the City Council fully understands the feasibility and implications of potential residential development in this area. The study focused on issues related to land use, housing density, topography, utilities, traffic and access. To support this work, the City engaged two consultants, SEH to perform a traffic study and Sathre-Berquist to provide a concept plan, utility plan, and grading analysis. The objective of the moratorium is to evaluate the redevelopment potential of the study area by identifying barriers and feasibility factors that help guide future land use decisions and development provisions. The final outcome is anticipated to be a Comprehensive Plan amendment. The purpose of the worksession is to present and review the data, facts, findings, and staff’s results. There will be a City Council visioning worksession on June 5<sup>th</sup> to decide the direction forward based on the data and results presented.

Discussion Regarding  
Changing City Council  
Meeting Start Time

City Administrator Bret Heitkamp stated that Mayor Sabas has requested that the Council consider amending the City Council bylaws to start the Council meetings at 6:00 p.m., which would also change the worksession start time to 4:30 p.m.

Council Consensus:

- It was the consensus of the City Council to support the change of the City Council meeting start time, on a trial basis, beginning June 9, 2025 and extending through August 25, 2025.

The topic will be scheduled for a worksession discussion at the August 25<sup>th</sup> worksession to determine if the amended meeting start time would be continued for the September 8, 2025 meeting and beyond.

Adjournment

The Champlin City Council adjourned the regular meeting at 6:48 p.m.



Ryan C. Sabas

Ryan Sabas, Mayor

Attest:



Julie Tembreull

Julie Tembreull, Executive Assistant/City Clerk