

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF CHAMPLIN IN THE COUNTY OF HENNEPIN AND IN THE STATE OF
MINNESOTA THEREOF:

WORK SESSION MEETING
APRIL 1, 2025
COUNCIL CHAMBERS

CALL TO ORDER

The Champlin Parks and Recreation Commission met in a Regular Meeting and was called to order by Chair Gary Flandrick at 6:00 p.m.

ROLL CALL

Present: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., and Mike Maher.

Absent: Commissioners Tim Mueller and Rob Musto.

Also present: Park & Rec Director Dan Glynn.

APPROVAL OF
AGENDA

Motion by Commissioner Maher, seconded by Commissioner Broughton, to approve the agenda for the April 1, 2025 Regular Meeting. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., and Mike Maher. Motion carried 4-0.

PARKS & RECREATION
UPDATE

Mr. Glynn reviewed the April 2025 Director's Report:

- City staff will be having a kick-off meeting with LHB on April 3, 2025 to start the Park System Master Plan process. The kick-off meeting's purpose is to reaffirm schedule, set up recurring meetings, clarify communication, and start to think about public engagement.
- Staff started to work on a facility utilization schedule. This will help us better understand the frequency athletic spaces are getting used in the park system.
- Staff has been working on updating an agreement extension with Champlin Park Youth Hockey Association.
- The 2025 trail project bid opening is on April 3, 2025.
- The City controls the rights to the lawful gambling operations for the new restaurant at the Mississippi Crossings. Staff has been working on a RFP with evaluation criteria. The plan is to review the proposals at the May Parks and Recreation Commission Meeting and have the Commission make a recommendation to the City Council. This will be reviewed by the Park & Recreation Commission in May 2025. Commissioner Maher asked what other organizations have pull tabs within the City. Mr. Glynn reviewed the organizations. By law the City could take 10% of the profits from pull tabs.
- We completed two rounds of interviews for the new Recreation Coordinator position. Staff selected Hannah Hawkins for the position. She is currently a Facilities Supervisor for the City of Plymouth. Prior to that she was a Recreation Coordinator for the City of Plymouth. Hannah is excited to get back into programming.
- Staff applied for two grants recently. The Healthy Tree Canopy Grant through Hennepin County is to help combat emerald ash borer. The project will address ash trees at Northland Park, Andrews Park, and Veterans Park. Additionally, four trees will be planted at DC Chandler Park after trees were removed during the parking lot project. The other grant was an athletic equipment grant through Hennepin County. The project would replace the two scoreboards at JRAC that are at the end of their life. The cost to replace the scoreboard is \$23,500. The grant would cover \$10,000 of the costs with the balance being covered by CDAA.
- Staff hosted a glow party at the Mississippi Crossings in March. Over 100 people attended the event.

OLD BUSINESS

PARK TOUR FOR THE PURPOSE OF THIRD PARTY ADVERTISING IN PARKS

City Staff were contacted by two organizations that use City athletic facilities to inquire if they could sell advertising on outfield fence lines. The proceeds would then be used to lessen costs for their members. This item was reviewed at the Parks & Recreation Commission work session meetings in October and November 2024 and was tabled at the regular meeting in November.

This item was to be revisited the following spring when commissioners would be able to tour the parks and assess the potential aesthetic impact the signage might cause. Previous discussions regarding aesthetic impact included elevated signs, signs allowed only near foul poles, and signage size.

The signs would be approved by Staff.

Commissioner Broughton stated it had been discussed before that any advertising funds would come back to the park system. In this case the proceeds will go to the association.

The park tour will include Reynolds Park, JRAC, and Northland Parks.

It was decided to reschedule the tour when the weather was better and time permits. Commissioner Broughton requested the City's bus be used.

OTHER BUSINESS

Commissioner Hirsch asked about landscape architecture and Mr. Glynn stated updates will be provided at the Park & Recreation Commission meetings. Feedback will be shared.

Commissioner Broughton asked if there has been a decision about having cameras near her home in the park to curb vandalism and dumping of trash. Mr. Glynn stated the police department installed a trail camera. Mr. Glynn will speak with the police department about further actions that can be taken. The noise at the pickle ball courts does not seem to be an issue.

ADJOURNMENT

Motion by Commissioner Hirsch, seconded by Commissioner Maher, to adjourn the meeting to the Park Tour. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., and Mike Maher. Motion carried 4-0.

The meeting was adjourned at 6:25 p.m.



Gary Flandrick, Parks and Recreation Chairperson

ATTEST:



Dan Glynn, Parks and Recreation Director