

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE CITY OF CHAMPLIN IN THE COUNTY OF HENNEPIN AND IN
THE STATE OF MINNESOTA THEREOF:

REGULAR MEETING
MAY 6, 2025
COUNCIL CHAMBERS

CALL TO ORDER

The Champlin Parks and Recreation Commission met in a Regular Meeting and was called to order by Chair Gary Flandrick at 7:00 p.m.

ROLL CALL

Present: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Maggie Minge, Tim Mueller, and Rob Musto.

Absent: None

Also present: Park & Rec Director Dan Glynn.

PLEDGE OF
ALLEGIANCE

APPROVAL OF
AGENDA

Motion by Commissioner Musto, seconded by Commissioner Hirsch, to approve the agenda for the May 6, 2025, Regular Meeting as presented. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Mike Maher, Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

ADOPTION OF
MINUTES

April 1, 2025 Work
Session Minutes

Motion by Commissioner Broughton, seconded by Commissioner Hirsch, to approve minutes for the Parks and Recreation Commission Work Session of April 1, 2025, as presented. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

March 4, 2025 Regular
Minutes

Motion by Commissioner Musto, seconded by Commissioner Hirsch, to approve minutes for the Parks and Recreation Commission Regular Meeting of March 4, 2025, as presented. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

February 4, 2025 Work
Session Minutes

Motion by Commissioner Musto, seconded by Commissioner Mueller, to approve minutes for the Parks and Recreation Commission Work Session of February 4, 2025, as presented. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

February 4, 2025 Regular
Minutes

Motion by Commissioner Musto, seconded by Commissioner Mueller, to approve minutes for the Parks and Recreation Commission Regular Meeting of February 4, 2025, as presented. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Mike Maher, Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

ANNOUNCEMENTS

Mr. Glynn made the following announcements:

The Parks and Recreation Department is now accepting business sponsors for the 2025 Sponsorship Program to help support community events.

The City-wide Garage Sale will take place May 8-10, 2025. Maps can be downloaded from the City's Website, and paper copies are available at the Parks & Recreation Department office.

RESIDENT FORUM

No one appeared to address the Commission.

NEW BUSINESS

Provide Recommendation
to City Council for Lawful

This item was discussed in detail at the Park & Recreation Commission's Work Session prior to this meeting.

Gambling Operator at Char Blu Riverside.

Park & Rec Director Dan Glynn reviewed, due to the public-private nature of the Mississippi Crossings, the City holds the right to select the lawful gambling operator at Char Blu Riverside. Lawful gambling is defined by the state as the operation, conduct or sale of bingo, raffles, paddlewheels, tip boards and pull-tabs. The restaurant is anticipated to open in the fall of 2025.

A request for proposal document was developed over the past month with feedback received from the City's three current lawful gambling license holders: Champlin Park Youth Hockey Association, Champlin Park Baseball Association, and Champlin Dayton Athletic Association. A series of questions was developed to provide information about each proposer, how they have used their gambling profits over the past five years, and how they would use future gambling profits. The goals of the RFP were to offer all eligible organizations a fair opportunity to submit a proposal and to select a lawful gambling operator that would use the profits most beneficially to City residents. The City can take 10% of the gambling profit. The restaurant will not receive any proceeds from the gambling revenue.

To be eligible for consideration, organizations must be eligible to provide lawful gambling based on state and local laws and regulations.

The City received interest from four organizations. However, the Diamond Club (Champlin Park High School Softball Booster Club) did not submit a proposal, as they are not eligible due to the lack of a licensed gambling manager, which is required by law. Proposals were received from the Dayton Lions Club, CDAA, and CPYHA. The Dayton Lions Club is not eligible because they do not have 15 members who are Champlin residents and are not located in Champlin, as both are required by local regulations.

An evaluation matrix was developed to score the proposals submitted by CDAA and CPYHA. The matrix consisted of three categories: organizational impact, historical use of gambling revenue, and proposed future use of gambling revenue. The following is a summary of the points received for each category. Mr. Glynn reviewed the matrix in detail.

Organizational Impact

CDAA – 23 points
CPYHA – 16 points

Historical Gambling Revenue Use

CDAA – 16 points
CPYHA – 23 points

Future Gambling Revenue Use

CDAA – 35 points
CPYHA – 20 points

The total score for CDAA is 74 points, and CPYHA is 60 points.

Staff recommends selecting CDAA to operate the lawful gambling operation at Char Blu Riverside, based on their strong organizational impact in the Champlin community and their proposed future use of gambling funds, which is expected to benefit Champlin residents the most. CDAA has committed to an initial \$500,000 contribution if an indoor athletic facility is constructed. They also outlined the broader benefits of such a facility, including its potential economic impact on the Champlin community. They are also required to identify a minimum annual contribution amount to be determined.

Motion by Commissioner Musto, seconded by Commissioner Broughton, to recommend the City Council select CDAA to operate the lawful gambling operation at Char Blu Riverside, based on their strong organizational impact in the Champlin community and their proposed future use of gambling funds, which is expected to provide the greatest benefit to Champlin residents subject to conditions. Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

Mr. Glynn reviewed the May 2025 Director's Report:

- LHB has started its work on the Park System Master Plan. Staff compiled existing planning documents and GIS data, which they are analyzing. They have started to

DIRECTOR'S REPORT

- develop document templates.
- Bids were received for the 2025 Trail Project. The low bid was by Aslakson's Services, and City Council accepted the bid and awarded the contract to them at the April 14 City Council meeting. The 2025 Street Improvement Project, which included trails (Highpointe Park trails and along Goose Lake Parkway), also received favorable bids. Combined, the two projects are \$140,000 under budget for trail work. Construction for the 2025 Trail Project will start in mid-July.
- Staff met with current licensed lawful gambling operators to gain feedback on the RFP. The RFP was sent out and published on April 14, with a due date of April 28. An addendum was posted on April 21 clarifying eligibility, as the City has more restrictive licensing than the state. We received three proposals, of which two applicants were eligible.
- Staff solicited six quotes to replace the Community Center's Roof. Champlin's Summit Exteriors will be doing the work and is scheduled for May 12.
- Hannah Hawkins, the new Recreation Coordinator, has started, and City staff is working to get her up-to-speed on things before summer programming starts.
- Two concerned citizens attended a recent City Council meeting regarding the pesticide application in the lacrosse field in 2024 and the overall use of the park. We were able to relocate the lacrosse team to Northland Park this year, and there will be no pesticide application. We plan to use public feedback from the Park System Master Plan process to determine if the park should be a natural area.
- The Mississippi Crossings has been busy the past few weeks with events. The Northwest Food Truck Festival was Sunday, April 27, the Spring Artisan Market was Saturday, May 3, and there was a Cinco de Mayo Food Truck Festival on May 4. Staff also partnered with Riverway Church to host the annual Egg Hunt on April 18. Staff estimated between 2,000-2,500 people attended the Egg Hunt, and Riverway provided 25,000 eggs.

ADJOURNMENT

Motion by Commissioner Musto, seconded by Commissioner Hitsch, to adjourn the meeting. Voting in favor: Voting in favor: Chair Gary Flandrick, Commissioners Mary Broughton, Ken Hirsch Jr., Maggie Minge, Tim Mueller, and Rob Musto. Motion carried 6-0.

The meeting was adjourned at 7:20 p.m.

Gary Flandrick, Parks and Recreation Chairperson

ATTEST:


Dan Flynn, Parks and Recreation Director

Page 1 of 3
Park & Recreation Commission 05-06-2025

