



Mobile Food Unit License Application

SUBMIT TO: City Clerk at 11955 Champlin Drive or via email at clerk@ci.champlin.mn.us

MOBILE FOOD UNIT DEFINITION

Sec. 30-571 of Champlin City Code defines a Mobile Food Unit (MFU) as a food and beverage service establishment that is a fully contained motorized vehicle or fully contained mounted trailer unit attached to a motorized vehicle, licensed by the State of Minnesota to operate on public streets and roadways and readily movable, without disassembling, for transport to another location.

APPLICATION CHECKLIST FOR SUBMISSION

- ☐ License Application
- ☐ Proof of a current, annual Mobile Food Unit certificate issued by the MN Department of Health with Special Event or Reciprocal License from Hennepin County, MN Department of Agriculture, or Hennepin County Environmental Health.
- ☐ Proof of a current electrical inspection sticker from the MN Dept of Labor and Industry and proof of a current Fire Department Inspection. If you need assistance in finding an electrical/fire inspector, call the City Clerk at 763-923-7109.
- ☐ Proof of private property owner approval, public property authority approval, or permanent restaurant establishment approval (not necessary for Elm Creek Brewery MFU)
- ☐ Photo of the mobile food unit or description of mobile food unit physical characteristics
- ☐ A site plan showing the following: Patron parking area and number of spaces, circulation plan, location of waste and recycling bins, placement of tables and chairs (not necessary for Elm Creek Brewery MFU)
- ☐ Fees:
 - ☐ \$20 1-Day Event (Up to 4 annually)
 - ☐ \$100 Annual License April 1st – March 31st (21-Day Maximum)

MOBILE FOOD UNIT OWNER INFORMATION

Applicant's Full Legal Name (Must be Owner):

Applicant's E-Mail:

Applicant's Phone Number:

Applicant's Permanent Address:

City:

State:

Zip:

Applicant's Mailing Address (If Different):

City:

State:

Zip:

Applicant's Driver's License Number:

DOB:

SS:

COMPANY AND OPERATOR INFORMATION

Name of Mobile Food Unit / Company:

Company Phone Number:

Company Address (If different from above)

MN Tax ID:

Federal Tax ID:

Operator Name:

Operator Phone:

Description of the types of confections, foods, beverages, or other goods that will be sold from the unit:

LOCATION AND DURATION INFORMATION

Check applicable fee paid and follow instructions in bold:

- ☐ \$20/day 1-Day events up to 4 annually **Complete #1- #4 below**
- ☐ \$100 Annual License April 1st – March 31st (21-Day Maximum) **Complete #1- #21 below**

Fill-In property location dates and addresses where the applicant desires to operate the mobile food unit below. If MFU will only operate at the Elm Creek Brewery, you only need to fill out the Tap Room portion. Please check all applicable boxes. Applicant must receive permission from the City to change the submitted application location (s) and date (s).

TAP ROOM – ELM CREEK BREWERY

☐ I will be at Elm Creek Brewery no more than 21 times annually throughout the months of _____.

ALL OTHER PROPERTIES

DATE	LOCATION ADDRESS	PROPERTY TYPE	CONSENT
#1.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#2.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#3.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#4.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#5.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#6.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#7.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#8.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#9.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#10.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#11.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#12.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#13.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#14.		<input type="checkbox"/> Private Residential	<input type="checkbox"/> Property owner consent

		<input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Restaurant consent
#15.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#16.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#17.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#18.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#19.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#20.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent
#21.		<input type="checkbox"/> Private Residential <input type="checkbox"/> Private Commercial or Religious Inst. <input type="checkbox"/> Public	<input type="checkbox"/> Property owner consent <input type="checkbox"/> Restaurant consent

***Mobile Food Units are subject to spot checks by our Fire Department to ensure fire safety standards are met.**

OTHER INFORMATION